

CURRICULUM VITAE

1. Surname:	Sefedini
2. Name:	Rrahman
3. Nationality:	Albanian
4. Citizenship:	Kosovo
5. Date of Birth:	02.07.1971
6. Gender:	M
7. Contact details:	
Email address:	rrahmani2013@hotmail.com
Phone:	+383 49 162 454
8. Educational Level:	
Institution:	High Technical School “Boris Kidriq”
Date of graduation:	01.11.2001
Diploma:	Diploma – Mechanical engineer
Institution:	University Of Pristina "Hasan Pristina" Faculty of Applied Technical Sciences
Date of graduation:	November 14, 2010
Diploma:	Bachelor of Industrial Machinery
Institution:	International University of Struga Faculty of Economics
Date of graduation:	May 14, 2012
Diploma:	Master of Economic Sciences
Institution:	“Biznesi” College Faculty of Emergency Management
Date of graduation:	October 10, 2012
Diploma:	Master of Emergency Management- fire protection
Institution:	University Of Pristina "Hasan Pristina" Faculty of Education
Date of graduation:	July 10, 2015
Diploma:	Bachelor Physic-Chemistry
Institution:	University Of Pristina "Hasan Pristina" Faculty of Education
Date of graduation:	January 15, 2018
Diploma:	Master of Subject Teaching with Physics-Chemistry Specialization
9. Academic calls	Professor
Institution:	College “Biznesi”, Prishtina
Date of call:	Dt. 15.10.2010

10. Papers and publications	
PUBLICATIONS	
"Analysis and assessment of risks in Kosovo" Ministry of Internal Affairs, Prishtina, 2012. "Environmental protection management in Kosovo" "Biznesi" College Prishtina, 2012. "Assessment of risks" "Kritika Net" magazine, Albania, 2012. "Challenges of economic development in Kosovo" College "Business" Prishtina, 2011.	
Books	
Title of the book	Institution
Fire fighting tactics	"Biznesi" College
	Year/No./Page
	2009 Prishtinë, Kosovë
"Professional practice in emergencies"	"Biznesi" College
	2011 Prishtinë, Kosovë
Authorized lectures "Rules of protection at work"	"Biznesi" College
	2012 Prishtinë, Kosovë
Authorized Lectures "Equipment and Technical Tools"	"Biznesi" College
	2012 Prishtinë, Kosovë
11. Work experience:	
Date:	01.09.2021- continues
Country:	Kosovë
Name of the Institution:	High Medical School "Vician Med"
Position:	Director
Description:	Manage and lead all the work inside the school, starting from the teaching staff to the students
Date:	07.06.2021 – continues
Country:	Kosovë
Name of the Institution:	Nationality Qualifications Authority
Position:	External Expert
Description:	expert for verification of standards
Date:	11.01.2021 – continues
Country:	Kosovë
Name of the Institution:	Economic Chamber of Kosovo
Position:	Expert
Description:	Expertise on the drafting of professional educational standards
Date:	2018 – continues
Country:	Kosovë
Name of the Institution:	High School Gymnasium "Frang Bardhi"
Position:	Chemistry Teacher
Description:	Prepare the subject curricula and hold the chemistry classes
Date:	2015-2018

Country:	Kosovë
Name of the Institution:	Primary School “Eqrem Çabej”
Position:	Physics Teacher
Description:	Prepare the subject curricula and hold the physics classes
Date:	2015-2017
Country:	Kosovë
Name of the Institution:	Primary School “Sefedin Smakolli”
Position:	Director
Description:	Manage and lead all the work inside the school, starting from the teaching staff to the students
Date:	2010-Ongoing
Country:	Kosovë
Name of the Institution:	“Biznesi” College
Position:	Professor
Description:	University teacher in the emergency department, designer of teaching curricula for students of the 1st, 2nd and 3rd year of the emergency department
Date:	2007-2010
Country:	Kosovë
Name of the Institution:	Ministry of Internal Affairs
Position:	Regional Leader of Mitrovica for Emergency Cases
Description:	Regional coordinator for the management of emergencies and natural disasters within the MIA
Date:	2006-2010
Country:	Kosovë
Name of the Institution:	Ministry of Internal Affairs
Position:	Head of the Center for Professional Training
Description:	Responsible for the organization and implementation of accredited programs for: Kosovo Police, Fire Service, Correctional Service within the Department of Emergency Management.
Date:	2002-2006
Country:	Kosovë
Name of the Institution:	Ministry of public services
Position:	Senior Training and Education Officer
Description:	Training and education of emergency units within UNMIK.
Date:	2000-2002
Country:	Kosovë
Name of the Institution:	SDC Swiss Agency for Development and Cooperation
Position:	Officer of the distribution of means

Description:	The Swiss State Office for Aid to War Returnees		
12. Education and training:			
Main topics / professional skills achieved:			
Mitrovica municipal directorate of education	Curriculum implementer for higher secondary education.		
Ministry of Internal Affairs	"Inspector for the protection of fire and natural disasters as well as the civil use of explosives"		
Ministry of Health	"Safety and Health at work"		
Ministry of Internal Affairs	"Inspector for protection from natural disasters"		
Ministry of education	"Implementation of the Curricular Framework in Natural Sciences"		
Mitrovica municipal directorate of education	"Educational Leadership (School Principal)"		
Mitrovica Municipal	"Training for Local Government"		
Kosovo Police School	"Teaching Instructor Training"		
Kosovo Police School	"Training of Trainers"		
Kosovo Police School	"Executive Management Training"		
Ministry of Labour Social Welfare	"Training for Health and Safety at Work"		
Ministry of Internal Affairs	"Training for Protection from Natural Disasters"		
13. Additional information:			
Organizational skills and competencies:			
Computer skills and competencies:	MS Windows XP & Office XP (MS Word, Excel, PowerPoint, Access, Outlook), Internet, etc. Leadership, professional, organizational skills at a high academic, professional and responsible level. Able to work individually but also in a group, and ready to adapt to different working environments. High work motivation and enthusiasm, attention to detail and high communication and interpersonal skills, creative ability and high flexibility.		
Language skills: (1 to 5: 1 lowest rating - 5 fluent)			
Native: Albanian			
language	source conversion	Writing	reading
English	3	3	3
German	3	3	3
Serbo Croatian	3	3	3